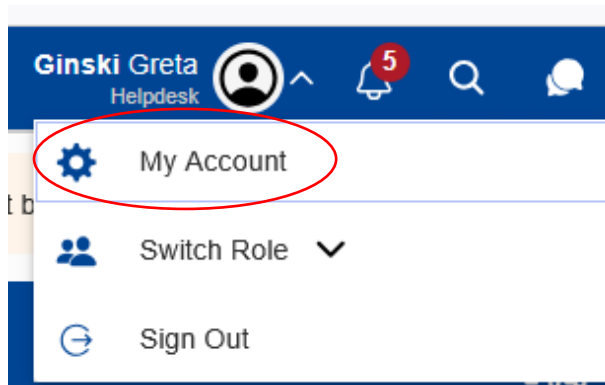


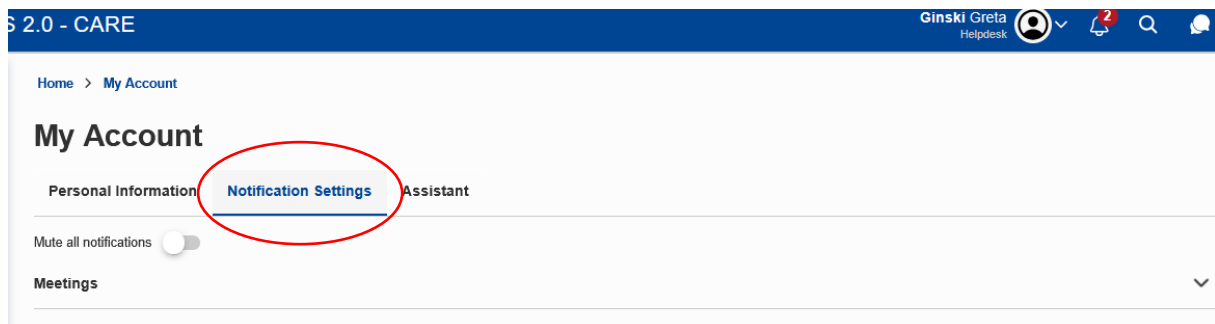
Changing notification settings in CPMS 2.0

You can manage the notifications you are getting from the system via email and/or the notifications you get in the system itself (in app notifications)

- Go to <https://cpms2.ern-net.eu/> and log in using your EU login credentials
- Click on your name in the top right of the banner and select “My Account” from the dropdown menu that appears:



Click “Notification Settings” in the top bar



Here a list of all possible notifications for meetings, manage patients and your user account. You can always choose if you would like to enable email and/or in app notifications.

My Account

Personal Information

Notification Settings

Assistant

Mute all notifications ☐

Meetings

In App	Email	
☒	☒	I was invited to a new meeting
☒	☒	I have created a new meeting
☒	☒	A meeting was cancelled
☒	☒	myAccount.notificationSettings.notifications.CANCELLED_MEETING_RECURRENT
☒	☒	I was newly added to a previously scheduled meeting
☒	☒	I was removed from a scheduled meeting
☒	☒	A meeting was rescheduled
☒	☒	Automatic reminder 1 hour before a meeting
☒	☒	Automatic reminder 1 day before a meeting
☒	☒	Automatic reminder 3 days before a meeting
☒	☒	Hosted meeting recording deletion

You can also use “Mute all notifications” to disable all notifications you receive. To unmute all notifications, press again the toggle.

Home > My Account

My Account

Personal Information **Notification Settings** Assistant

Mute all notifications ☐

Meetings

In App	Email	
☐	☐	I was invited to a new meeting
☐	☐	I have created a new meeting
☐	☐	A meeting was cancelled

Click “Save” at the bottom right of the page to confirm the changes.

My Account

Personal Information **Notification Settings** Assistant

Mute all notifications ☐

Meetings >

Manage Patients >

User Account v

In App	Email	
☐	☒	Contact Helpdesk Transcript
☒	☒	My user details were updated by an Admin
☒	☒	Weekly info on new, unread chat messages
☒	☒	My user account was reactivated
☒	☒	ERN Admins have updated my user account's HCP/ERN
☒	☒	Someone (or I) was removed as an assistant due to HCP/ERN change
☒	☒	System unavailability due to maintenance

Save