

## Write Outcome Document & sign-off, close and archive your panel

- Login via <https://cpms.ern-net.eu/login/> and open your panel
- Go to tab 'Contributions & Outcome' and click on 'Edit' (see below)
  - You can use the contributions of the panel members that are written in the corresponding section

Consultation Form   Panel Members   Meetings   **Contributions & Outcome**

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### Contributions

[Request Contributions](#)

endohpuser1 testuser   euronmd guest   euronmdhpuser1 testuser   euronmdhpuser4 testuser

Record your contribution here

Or attach file:  Keine ausgewählt

How much time did you spend on this Assessment?   0 HRS   0 MINS

[Record Contribution](#)

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### Outcome

No outcome drafted

[Edit](#)   [Sign-off](#)

### Outcome

Record the outcome here

Did you find this panel useful?

How satisfied are you with the outcome of this panel?

- After clicking on Save, you can see the text of your outcome and you can sign-off the outcome (see below)
  - After saving your outcome document, your panel members will get a notification where they will be asked to review the draft outcome of the panel. If you want to give them time to read and respond to your outcome document, you can wait a couple of days before signing off your Outcome document.

### Outcome

test

**Sign-off Panel** ✕

You are about to Sign-off this Panel.

**This is an irrevocable action.**

Once this Panel is Signed-off, it will still be visible within the ERN list of Panels, however the data contained within it cannot be edited.

You can download the Outcome document from the Panel Banner.

To download the **Panel Outcome Document**, click the Outcome Document button at the top of this Panel Screen.

Don't forget to **Close the Panel** by clicking the Close button at the top of the Panel Banner.

Cancel
Sign-off Panel

- After signing-off the other panel members will still be able to read and download the Outcome document

### Outcome

test

Date: 19/Aug/2024 17:09 (Europe/Amsterdam)

**The panel has been signed off**

You can now download the outcome document from the panel banner. If this panel is now complete please close the panel by clicking the **Close Panel** button at the top of the panel banner.

- Next step is to close your panel, by clicking on that button on top of your panel (see below)

✳️ **EURO-NMD - Neuromuscular Diseases** USER: endohpuser1 testuser ROLE: HP

#4991 test
Panel signed off
Close Panel

<b>Centre</b>	NL05 - Leiden University Medical Center_EURO-NMD	<b>ERN</b>	EURO-NMD - Neuromuscular Diseases
<b>Lead</b>	endohpuser1 testuser	<b>Thematic Area</b>	Neurophysiology
<b>Members</b>	euronmd guest (Researcher) euronmdhpuser1 testuser (User) euronmdhpuser4 testuser (geneticist)	<b>Date created</b>	16/Aug/2024

Outcome Document

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**Transition to Closed** x

You have chosen to transition to a new state, **Closed**.

This is an irrevocable action! When you close this panel it is still visible within the ERN but a closed panel cannot be restarted.

**Questionnaire**

How much time did you spend on this Panel?  HRS  MINS

\* Was the panel a success?  Yes  
 No  
 Not Determined

What was the Outcome?  Diagnosis  
 Treatment  
 Clinical Trial  
 Un-diagnosed  
 Other

\* Patient Status  Alive  
 Dead  
 Lost to follow up  
 Opted out

Cancel Continue to Closed

- And finally you have to archive your panel, so it will disappear from the list of active panels (see below)

#4991 test Panel closed Archive Panel

<b>Centre</b>	NL05 - Leiden University Medical Center_EURO-NMD	<b>ERN</b>	EURO-NMD - Neuromuscular Diseases
<b>Lead</b>	endohpuser1 testuser	<b>Thematic Area</b>	Neurophysiology
<b>Members</b>	euronmd guest (Researcher) euronmdhpuser1 testuser (User) euronmdhpuser4 testuser (geneticist)	<b>Date created</b>	16/Aug/2024

Outcome Document

**Transition to Archived** x

You have chosen to transition to a new state, **Archived**.

This is an irrevocable action! When you archive this panel it is no longer visible within the ERN, it is only visible to the enrolling centre and an archived panel cannot be restarted.

**Please confirm that you wish to continue to Archived.**

Cancel Continue to Archived

- After archiving you will still be able to download the Outcome document (see below)

#4991 test Archived

**Centre** NL05 - Leiden University Medical Center\_EURO-NMD

**Lead** endohpuser1 testuser

**Members** euronmd guest (Researcher)  
euronmdhpuser1 testuser (User)  
euronmdhpuser4 testuser (geneticist)

**ERN** EURO-NMD - Neuromuscular Diseases

**Thematic Area** Neurophysiology

**Date created** 16/Aug/2024

[Outcome Document](#)