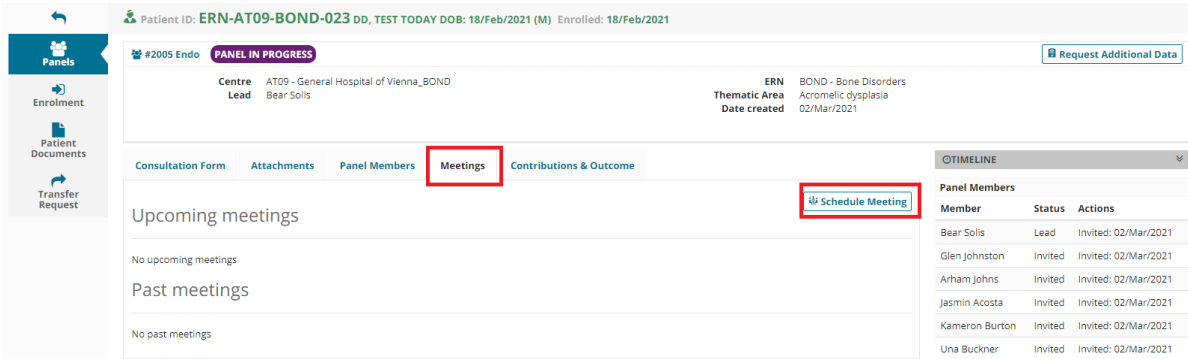


Schedule a video meeting

- Login via <https://cpms.ern-net.eu/login/> and open your panel
- Click on the tab 'Meetings' and then on button 'Schedule Meeting' (see below)



Patient ID: ERN-AT09-BOND-023 DD, TEST TODAY DOB: 18/Feb/2021 (M) Enrolled: 18/Feb/2021

#2005 Endo **PANEL IN PROGRESS** [Request Additional Data](#)

Centre AT09 - General Hospital of Vienna_BOND
Lead Bear Solis

ERN Thematic Area BOND - Bone Disorders
Acromelic dysplasia
Date created 02/Mar/2021

Consultation Form Attachments Panel Members **Meetings** Contributions & Outcome

Upcoming meetings [Schedule Meeting](#)

No upcoming meetings

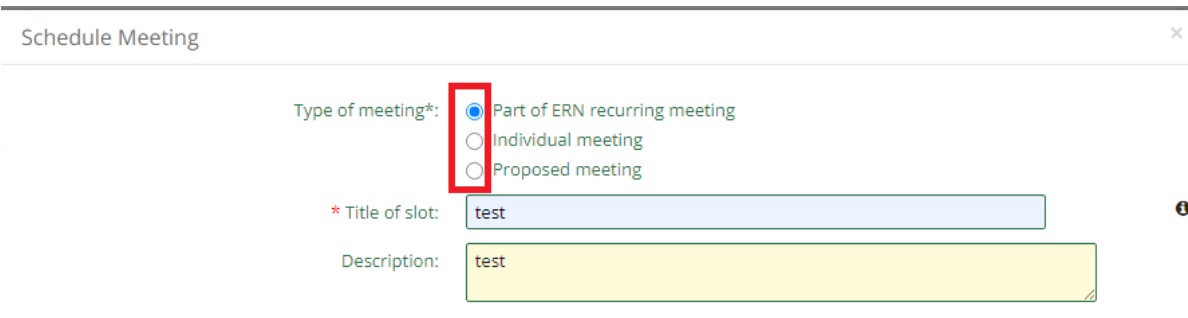
Past meetings

No past meetings

Panel Members

Member	Status	Actions
Bear Solis	Lead	Invited: 02/Mar/2021
Glen Johnston	Invited	Invited: 02/Mar/2021
Arham Johns	Invited	Invited: 02/Mar/2021
Jasmin Acosta	Invited	Invited: 02/Mar/2021
Kameron Burton	Invited	Invited: 02/Mar/2021
Una Buckner	Invited	Invited: 02/Mar/2021

- Choose type of meeting and fill in title of meeting and description (see below)



Schedule Meeting

Type of meeting*: Part of ERN recurring meeting
 Individual meeting
 Proposed meeting

* Title of slot:

Description:

- Option 1 'ERN recurring meeting' (see below): choose the right recurring meeting (red box) and a time slot (green box), and click on Schedule Slot (see below)

Schedule Meeting

Type of meeting*: Part of ERN recurring meeting
 Individual meeting
 Proposed meeting

* Title of slot: test

Description: test

ERN meeting: (Europe/Vienna)

Weekly BOND ERN Meetings (Every week on Friday)

05/Mar/2021	12/Mar/2021	19/Mar/2021	26/Mar/2021	02/Apr/2021	09/Apr/2021
<input type="radio"/> 10:00	<input type="radio"/> 10:00	<input type="radio"/> 10:00	<input type="radio"/> 10:00	<input type="radio"/> 10:00	<input type="radio"/> 10:00
<input type="radio"/> 10:15	<input type="radio"/> 10:15	<input type="radio"/> 10:15	<input type="radio"/> 10:15	<input type="radio"/> 10:15	<input type="radio"/> 10:15
<input type="radio"/> 10:30	<input type="radio"/> 10:30	<input type="radio"/> 10:30	<input type="radio"/> 10:30	<input type="radio"/> 10:30	<input type="radio"/> 10:30
<input type="radio"/> 10:45	<input type="radio"/> 10:45	<input type="radio"/> 10:45	<input type="radio"/> 10:45	<input type="radio"/> 10:45	<input type="radio"/> 10:45
<input type="radio"/> 11:00	<input type="radio"/> 11:00	<input type="radio"/> 11:00	<input type="radio"/> 11:00	<input type="radio"/> 11:00	<input type="radio"/> 11:00
<input type="radio"/> 11:15	<input type="radio"/> 11:15	<input type="radio"/> 11:15	<input type="radio"/> 11:15	<input type="radio"/> 11:15	<input type="radio"/> 11:15
<input type="radio"/> 11:30	<input type="radio"/> 11:30	<input type="radio"/> 11:30	<input type="radio"/> 11:30	<input type="radio"/> 11:30	<input type="radio"/> 11:30
<input type="radio"/> 11:45	<input type="radio"/> 11:45	<input type="radio"/> 11:45	<input type="radio"/> 11:45	<input type="radio"/> 11:45	<input type="radio"/> 11:45

Cancel Schedule Slot

- Option 2 'Individual meeting': Choose your own date, time and duration (see below)

Schedule Meeting

Type of meeting*: Part of ERN recurring meeting
 Individual meeting
 Proposed meeting

* Title of meeting: test

Description: test

* When: 02/Mar/2021 12 : 06 (Europe/Vienna)

Duration: 60 minutes

Cancel Schedule Meeting

- Option 3 'Proposed meeting' (see below): click on the + (red box), then select a date and time (see below). Repeat these steps to propose multiple dates and times. The other experts will get a notification to select their availability.

Schedule Meeting

Type of meeting*: Part of ERN recurring meeting
 Individual meeting
 Proposed meeting

* Title of meeting:

Description:

Duration: minutes

* Proposed slots:

Schedule Meeting

Type of meeting: Part of ERN recurring meeting
 Individual meeting
 Proposed meeting

* Title of meeting:

Description:

Duration: minutes

* Proposed slots:

Propose a timeslot

Date:

2021 March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

Time:

:

Schedule Meeting

Type of meeting*: Part of ERN recurring meeting
 Individual meeting
 Proposed meeting

* Title of meeting: test

Description: test

Duration: 60 minutes

* Proposed slots:

TUE
2
MAR
12:07

WED
3
MAR
12:07

+

- After clicking on 'Schedule Meeting' you will see the pages below, where you can 1) invite panel participants to your meeting 2) Edit your meeting and 3) write a summary of the meeting:
- 1) Invite experts to your video meeting (see below): in this screen you can invite all experts from your MTG at the same time or one by one, by clicking either on 'Invite all' or on 'Invite' (purple box), and you can also switch from Thematic Area (green box) to search other experts.

Meeting: test

Date & Time **Participants** Summary

Meeting participants

Name	Invited	Status
Bear Solis	02/Mar/2021 12:07 (Europe/Vienna)	Host

Invite the members of your ERN

Thematic Area: Acromelic dysplasia ▼

Available Healthcare Professionals	HCPs	Specialisation	
ACOSTA, Jasmin		Doctor	Invite All Invite
BUCKNER, Una	PT03 - Centro Hospitalar e Universitário de Coimbra, EPE_BOND	Doctor	Invite
BURTON, Kameron	BE01 - University Hospital Antwerp_BOND	Doctor	Invite
Mr. FARRELL, Byron	DE03 - Klinikum der Universität München_BOND	Manager	Invite

Meeting comments

Add a comment

- 2) Edit the status of your meeting (see below)

Meeting: test

Date & Time **Participants** **Summary**

Edit

* Title of meeting: test

Description: test

Meeting Status: Upcoming

Type of meeting: Proposed meeting

Duration: 60 minutes

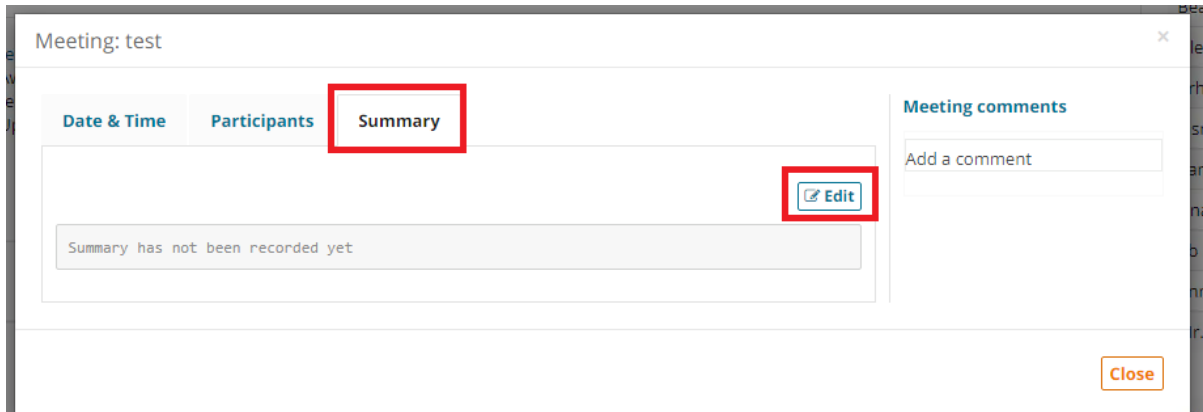
* Proposed slots:

TUE 2 MAR 12:07	WED 3 MAR 12:07
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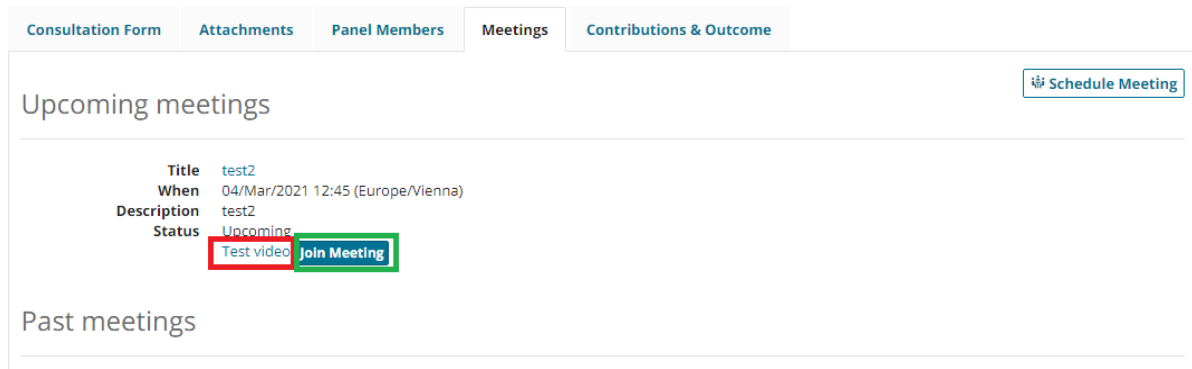
Meeting Panel: Endo

Close

- 3) Write a summary (see below)



- After scheduling the meeting, you can find this meeting in the 'Meetings' tab (see below), with a link to test your video connection (red box), and a button to join the meeting when it's time (green box)



- After clicking on 'Test video', it will look like this (see below)

The screenshot shows the ERN website interface. At the top, there is a navigation bar with 'Centre', 'ERN', and 'Training' links. The main header area displays 'Disorders' and 'USER: Bear Solis ROLE: HP'. Below this, there is a section for 'UPCOMING MEETINGS' and 'PAST MEETINGS'. A sidebar on the left contains navigation options like 'Panels', 'Tasklist', 'My Meetings', 'Webinars', 'ERN Preferences', and 'Panel Management'. A 'Schedule Meeting' button is visible on the right side of the main content area.

Two pop-up windows are overlaid on the interface:

- Top-left pop-up:** A small window titled 'cpms-acceptance.ern-net.eu wants to' with options to 'Use your microphone' and 'Use your camera', and 'Allow' and 'Block' buttons.
- Center-right pop-up:** A larger window titled 'ERN Video Test' with the text 'Setting up connection.' and a circular progress indicator. It features a large black video player area and a 'Close' button at the bottom right.