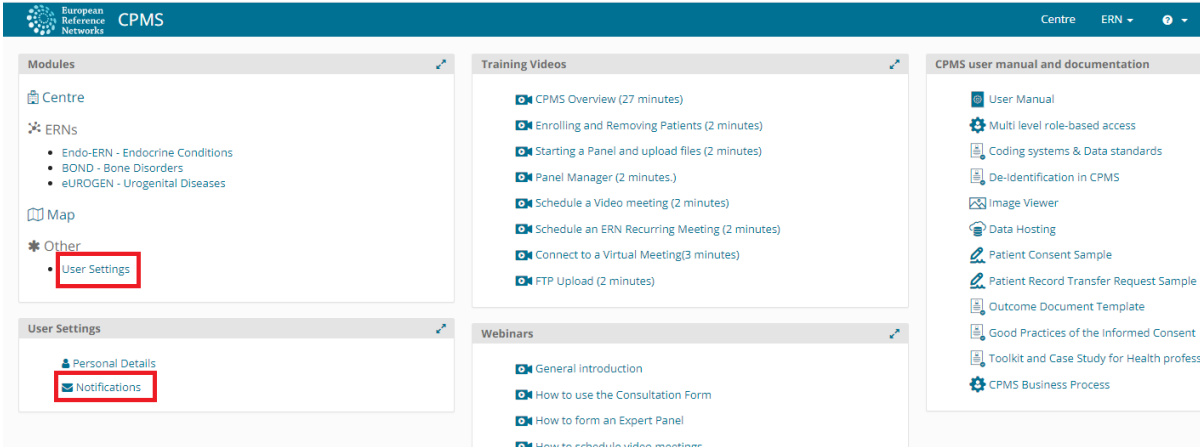


## Adjust notifications

- Login via <https://cpms.ern-net.eu/login/>
- At the homepage click on 'User Settings' or 'Notifications' (see below)



The screenshot displays the CPMS (Clinical Panel Management System) interface. The top navigation bar includes the European Reference Networks logo, 'CPMS', and user information 'Centre ERN'. The main content area is divided into several panels:

- Modules:** Lists 'Centre', 'ERNs' (with sub-items: Endo-ERN - Endocrine Conditions, BOND - Bone Disorders, eUROGEN - Urogenital Diseases), 'Map', and 'Other' (with 'User Settings' highlighted by a red box).
- User Settings:** Contains 'Personal Details' and 'Notifications' (highlighted by a red box).
- Training Videos:** Lists various training modules such as 'CPMS Overview (27 minutes)', 'Enrolling and Removing Patients (2 minutes)', etc.
- Webinars:** Lists 'General Introduction', 'How to use the Consultation Form', etc.
- CPMS user manual and documentation:** Lists resources like 'User Manual', 'Multi level role-based access', 'Coding systems & Data standards', etc.

- Select the types of notifications you wish to receive and how often (see below)

## Notifications

### Mandatory Notifications

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You will receive an email whenever any of the following events occur:

- You have been requested to participate in a Panel
- A Panel meeting time has been proposed
- You have been invited to a meeting
- There has been a request for additional information on a Panel
- All contributions to a Panel have been recorded

### Optional Notifications

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You will receive an email whenever any of the following events you have selected occur:

- A Panel outcome is ready for review
- A comment has been left on a Panel
- A Panel contribution has been recorded
- You have been directly mentioned on a Panel

### Task Reminders

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When I have a task in my task-list, remind me:

- Daily Email
- Weekly Email
- Fortnightly Email
- Monthly Email

Immediate notification emails will be sent to you for all mandatory and any optional events you choose as soon as they occur.  
Reminder mails will be sent to you at your chosen frequency.  
You will not be mailed if you have no outstanding tasks in your task list.

### Meeting Reminders

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Remind me before a meeting:

- 1 hour
- 4 hours
- 24 hours