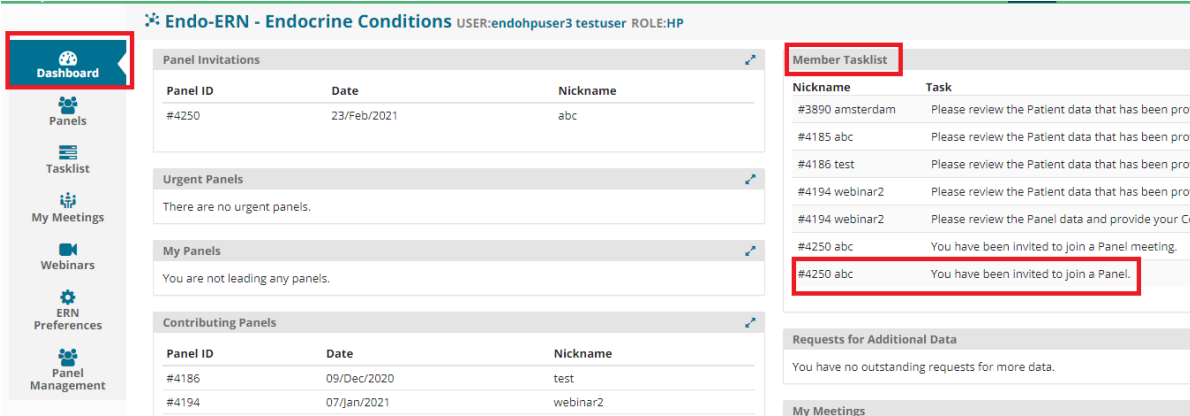


When you are invited to join a panel (and being a panel member)

- Login via <https://cpms.ern-net.eu/login/> and go to the ERN dashboard
- You can find the invitation in your member Tasklist (see below)

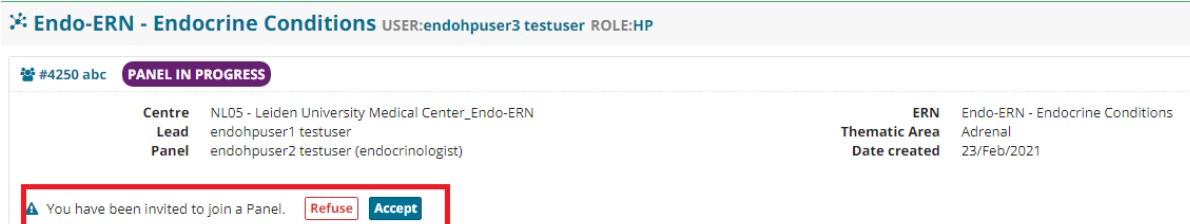


Endo-ERN - Endocrine Conditions USER:endohpuser3 testuser ROLE:HP

Member Tasklist

Nickname	Task
#3890 amsterdam	Please review the Patient data that has been provic
#4185 abc	Please review the Patient data that has been provic
#4186 test	Please review the Patient data that has been provic
#4194 webinar2	Please review the Patient data that has been provic
#4194 webinar2	Please review the Panel data and provide your Con
#4250 abc	You have been invited to join a Panel meeting.
#4250 abc	You have been invited to join a Panel.

- After clicking on that invitation, the panel opens and there you can click on the button 'Accept' or 'Refuse' (see below)



Endo-ERN - Endocrine Conditions USER:endohpuser3 testuser ROLE:HP

#4250 abc **PANEL IN PROGRESS**

Centre	NL05 - Leiden University Medical Center_Endo-ERN	ERN	Endo-ERN - Endocrine Conditions
Lead	endohpuser1 testuser	Thematic Area	Adrenal
Panel	endohpuser2 testuser (endocrinologist)	Date created	23/Feb/2021

You have been invited to join a Panel.

- After accepting the invitation, you can:
 - Read all clinical information in the Consultation Form (see below, red box)
 - Open the attached documents (green box)

- Request Additional Data if needed (blue box)
- Add a comment in the timeline (purple boxes); you can choose to save this as a comment or mark it as a task for the panel lead

The screenshot displays the 'Endo-ERN - Endocrine Conditions' interface. At the top, it shows the user 'endohpuser3 testuser' with the role 'HP'. Below this, there's a header for '#4250 abc' with a 'PANEL IN PROGRESS' status and a 'Request Additional Data' button. The main content area is divided into several tabs: 'Consultation Form', 'Attachments', 'Panel Members', 'Meetings', and 'Contributions & Outcome'. The 'Consultation Form' tab is active, showing a 'CONSULTATION REQUEST' form with fields for nickname, urgency, description, reason, and provider. The 'TIMELINE' tab is also visible, showing a list of 'Panel Members' with their status and invitation dates.

In the timeline you can find the 'Add a comment' button, sometimes you have to scroll down completely:

The screenshot shows a close-up of the timeline. It contains two entries from 'endohpuser2 testuser' and 'endohpuser3 testuser', both dated '16/Mar/2021 09:42' and '16/Mar/2021 09:44' respectively, with the text 'endohpuser2 testuser agreed to join the panel' and 'endohpuser3 testuser agreed to join the panel'. Below these entries is an 'Add a comment' button, which is highlighted with a purple box.

- **See for joining a video meeting our other manuals!**
- You can also provide your Contribution in the 'Contributions & Outcome' tab (see below). Mostly this is being done after the video meeting, but if you're not able to attend it, you can do it any time you wish

#4250 abc **PANEL IN PROGRESS**

Centre NL05 - Leiden University Medical Center_Endo-ERN
 Lead endohpuser1 testuser
 Panel endohpuser3 testuser (endocrinologist)
 endohpuser2 testuser (endocrinologist)

ERN Endo-ERN - Endocrine Conditions
 Thematic Area Adrenal
 Date created 23/Feb/2021

Consultation Form Attachments Panel Members Meetings **Contributions & Outcome**

CONTRIBUTIONS

endohpuser3 testuser endohpuser1 testuser endohpuser2 testuser

Record your contribution here

Or attach file: No file chosen

How much time did you spend on this Assessment? HRS MINS

TIMELINE

Outcome (draft)
 Member
 endohpuser1 t
 endohpuser1
 endohpuser1
 Add a comment
 Panel Member
 Member
 endohpuser1
 testuser
 Alan Comer
 Doctor1
 doctor 4
 doctor 3

- Outcome: when the panel lead has created the outcome, you will be asked to review the draft version. (see below)

Member Tasklist	
Nickname	Task
#3890 amsterdam	Please review the Patient data that has been provided for this Panel.
#4185 abc	Please review the Patient data that has been provided for this Panel.
#4186 test	Please review the Patient data that has been provided for this Panel.
#4194 webinar2	Please review the Patient data that has been provided for this Panel.
#4194 webinar2	Please review the Panel data and provide your Contribution.
#4250 abc	Meeting Reminder
#4250 abc	Please review the draft Outcome for this Panel.

- After clicking on that task, the panel will open. Now you can go to the 'Contributions & Outcome' tab to read the outcome (see below)

Consultation Form Attachments Panel Members Meetings **Contributions & Outcome**

Contributions

endohpuser3 testuser endohpuser1 testuser endohpuser2 testuser

Record your contribution here

I

Or attach file: No file chosen

How much time did you spend on this Assessment? HRS MINS

Outcome
Outcome testpanel: Diagnosis and treatment advice

- When the panel lead has signed off the outcome document, you are still able to read and download it (see below)

#4250 abc **PANEL SIGNED OFF**

Centre	NL05 - Leiden University Medical Center_Endo-ERN	ERN	Endo-ERN - Endocrine Conditions
Lead	endohpuser1 testuser	Thematic Area	Adrenal
Panel	endohpuser3 testuser (endocrinologist) endohpuser2 testuser (endocrinologist)	Date created	23/Feb/2021

Outcome Document

[Consultation Form](#)
[Attachments](#)
[Panel Members](#)
[Meetings](#)
[Contributions & Outcome](#)

Contributions

[endohpuser3 testuser](#)
[endohpuser1 testuser](#)
[endohpuser2 testuser](#)

Record your contribution here

Your contribution cannot be edited at this time

Record Contribution

OTIMELINE

Outcome (signed-off)

Member	Updated
endohpuser1 testuser	16/Mar/2021

2

- endohpuser1 testuser** 16/Mar/2021 09:47
endohpuser1 testuser updated Outcome
- endohpuser1 testuser** 16/Mar/2021 11:36
endohpuser1 testuser signed off the Outcome

Panel Members

Member	Status	Actions
endohpuser1 testuser	Lead	Invited: 23/Feb/2021
Alan Comer	Invited	Invited: 16/Mar/2021
Doctor1	Invited	Invited: 16/Mar/2021
doctor 4	Invited	Invited: 16/Mar/2021
doctor 3	Invited	Invited: 16/Mar/2021
doctor 2	Invited	Invited: 16/Mar/2021
Catherine Champseix	Invited	Invited: 16/Mar/2021
Chloe Blewitt	Invited	Invited: 16/Mar/2021
endo coordinator	Invited	Invited: 16/Mar/2021
Cristina Ferreras	Invited	Invited: 16/Mar/2021

Outcome

Outcome testpanel: Diagnosis and treatment advice

Date: 16/Mar/2021 11:36 (Europe/Paris)

The panel has been signed off

You can now download the outcome document from the panel banner. If this panel is now complete please close the panel by clicking the **Close Panel** button at the top of the panel banner.